

5. REPORT

Background

5.1 An application for a New Premises Licence, by Craving Cafe Ltd in respect of Craving Cafe, Unit 3, Gaunson House, Markfield Road, Tottenham, London, N15 4QQ under the Licensing Act 2003.

5.2 Details of the application being sought under the Premises Licence– APP 1

Regulated Entertainment: Films, Live Music, Recorded Music, Anything of a similar description to that of Live Music, Recorded Music and Performance of Dance.

Monday to Thursday	0900 to 2300
Friday to Saturday	0900 to 2330
Sunday	0900 to 2230

On a day before a Bank Holiday finish at 2330

Supply of Alcohol

Monday to Thursday	0900 to 2300
Friday to Saturday	0900 to 2330
Sunday	0900 to 2230

For consumption **ON** and **OFF** the premises

Hours open to Public

Monday to Thursday	0800 to 2300
Friday to Saturday	0800 to 2330
Sunday	0900 to 2230

General-all four licensing objectives

To promote overall the four objectives we will implement the following

- Staff Training
- Regular monitoring of out view areas, toilets and smoking areas
- Having signage around the premises for customer information
- Work in partnership with local authorities and Police
- Work with SIA licensed supervisors
- CCTV covering all external areas on a 31 day recording.

5.2.1 Crime and Disorder

In addition to pat a) we will implement the following:

- Enforce a zero drugs policy
- Removal of objects that could be used as weapons
- Refusal of entry of known criminals and trouble makers
- Report any suspect activity to the authorities
- Secure Cash handling
- Use of chip and pin and bank note checkers
- Provide information about public transport and local taxi companies
- Provide a good range of non alcoholic drinks
- Provide filtered water for free
- Have responsible alcohol and retailing promotions
- Monitoring burglar alarm

5.3 Public Safety

In addition to pat a) we will implement the following:

- Clearly signed fire exits, emergency lighting and call points
- Staff Trained in an Emergency Action Plan
- Staff Trained in a Health & Safety Policy
- Monitored fire alarm
- A First Aid kit and accident reporting
- A Fire extinguisher and fire blanket
- Follow strict healthy & Hygiene practices
- Regular cleaning schedules
- Provide adequate lighting
- Suitable quality and maintained equipment
- Safe storage of chemicals and provide PPE
- Not overload sockets

5.4 Public Nuisance

In addition to pat a) we will implement the following:

- Limit acoustic levels of entertainment, music and TV
- Redirect speakers away from neighbours
- Polite Notices for when people leave
- Change of music policy (i.e. wind down music towards closing time)
- Controlling the amount of people outside
- Regular checks of volume area in the street near premises
- Provide information about public transport and local taxi companies
- Provide litter and ash bins
- Regular waste collection and clean outside premises at end shift
- Prevent open drinks in glass containers leaving the premises

5.5 Child Protection

In addition to part a) we will implement the following:

- Challenge 25 policy
- Restrict acceptable forms of ID to passports, Drivers Licences and proof of age
- Not have promotions encouraging binge drinking
- Keep Record refusals and people known to be under 18
- Keep alcohol for sale out of reach of customers

6. RELEVANT REPRESENTATIONS (CONSULTATION)

Responsible authorities:

6.1 Comments of Metropolitan Police

Have made representation to this application **Appendix 2**

6.2 Comments of Regulatory Services:

Environmental Health

Have now reconsidered their representation and reached agreement with the applicants **Appendix 3**

Trading Standards

Have made no representation to this application

6.3 London Fire and Civil Defence Authority

Have now withdrawn their representation as the applicant submitted required documents **Appendix 4**

6.4 Planning Services

Have made no representation to this application

6.5 Comments of Child Protection Agency or Nominee

No representation made on this matter

7.0 Interested Parties

Letters of representation have been received against this application **Appendix 5**

8.0 Financial Comments

The fee which would be applicable for this application was **£100.00**.

9.0 Licensing Authority comments

The external area referred to in the application and shown on the plan is not to be considered as part of this application. This external area is not under the control of the applicants and is in fact the car park area for the commercial unit. The premises also does not cook meals on site so does not give rise to odours from the unit.

Members are also asked to note that due to the Live Music Act 2012 the playing of Live Music between 8am and 11pm each day is no longer licensable.

APPENDIX 1 – APPLICATION

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Rachel Ho

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Unit 3, Gaunson House, 3 Markfield Road			
Post town	London	Postcode	N15 4QQ

Telephone number at premises (if any)	02088083178
Non-domestic rateable value of premises	£3,405.66

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | | |
|---|--------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i. as a limited company | x | please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |

- d) a charity ☐ please complete section (B)
- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c 14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or x

I am making the application pursuant to a

statutory function or ☐

a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name CRAVING COFFEE LTD
Address Carrwood Park Selby Road Leeds LS15 4LG UK
Registered number (where applicable) 0901 7298
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any) 07575445233
E-mail address (optional) Rachelho77@gmail.com

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
0	1	1	1	2	0	1	4

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)

THE PREMISE LOCATED IN THE FRONT UNIT OF A PREMISES IN AN INDUSTRIAL ESTATE AND IS PART OF THE MILL CO PROJECT'S ARTIST STUDIO COMPLEX. IT IS AN AUXILLARY CAFÉ FOR THE MILL CO PROJECT STUDIOS, PROVING A SPECIALITY COFFEE AND FOOD MENU MON-FRI, AND A SPECIALITY COFFEE, CRAFT FOOD & BEVERAGE VENUE IN THE EVENINGS AND ON WEEKENDS.

IT IS SET BACK FROM THE ROAD AND WILL SEAT ABOUT 40-50 PEOPLE OR 70-80 STANDING INSIDE. THERE WILL ALSO BE A SMALL AREA FOR OUTSIDE SEATING DIRECTLY IN FRONT OF THE UNIT.

THERE IS NO KITCHEN, EXTRACTION OR DEEP FRYERS. THE MENU WILL BE SIMPLY PREPARED AND FRESH, WITH A SMALL AMOUNT OF COOKING BEHIND THE BAR USING AN INDUCTION HOB AND SANDWICH GRILL.

WE WILL BE SERVING LOCAL, CRAFT AND ARTISAN FOOD AND DRINK WITH A FOCUS OF QUALITY AND NOT QUANTITY.

WE AIM FOR IT TO BE A RELAXED SPACE WHERE LOCALS CAN ENJOY THEMSELVES IN A RELAXED ENVIRONMENT.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

NA

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- | | |
|--|--------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | x |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | x |

- | | | |
|----|---|--------------------------|
| f) | recorded music (if ticking yes, fill in box F) | x |
| g) | performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) | anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | x |

Provision of late night refreshment (if ticking yes, fill in box I)

☐

Supply of alcohol (if ticking yes, fill in box J)

X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2) NA	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed					
Thur			<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Fri					
Sat					
Sun					
			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input checked="" type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon	09:00	23:00				
Tue	09:00	23:00				
Wed	09:00	23:00	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)			
Thur	09:00	23:00				
Fri	09:00	23:30	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5) ON A DAY BEFORE A BANK HOLIDAY FINISH AT 23:30.			
Sat	09:00	23:30				
Sun	09:00	22:30				

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3) NA
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2) NA	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u>	Indoors	x
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) MUSIC AT TIMES WILL BE AMPLIFIED. WE WILL BE REGULATING OUR SOUND LEVELS.		
Mon	09:00	23:00			
Tue	09:00	23:00			
Wed	09:00	23:00			
			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Thur	09:00	23:00			
Fri	09:00	23:30			
Sat	09:00	23:30			
			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) ON A DAY BEFORE A BANK HOLIDAY FINISH AT 23:30.		
Sun	09:00	22:30			

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u>	Indoors	x
				Outdoors	
				Both	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) WE WILL BE REGULATING OUR SOUND LEVELS.		
Mon	09:00	23:00			
Tue	09:00	23:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Wed	09:00	23:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) ON A DAY BEFORE A BANK HOLIDAY FINISH AT 23:30.		
Thur	09:00	23:00			
Fri	09:00	23:30			
Sat	09:00	23:30			
Sun	09:00	22:30			

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2) NA		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue						
			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)			
Wed						
Thur						
			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Fri						
Sat						
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing COMEDIANS, GUEST SPEAKERS.		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	x
Mon	09:00	23:00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	09:00	23:00	<u>Please give further details here</u> (please read guidance note 3)		
Wed	09:00	23:00			
			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Thur	09:00	23:00			
Fri	09:00	23:30	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5) ON A DAY BEFORE A BANK HOLIDAY FINISH AT 23:30.		
Sat	09:00	23:30			
Sun	09:00	22:30			

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2) NA		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish				
Mon			<u>Please give further details here</u> (please read guidance note 3)			
Tue						
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)			
Sat						
Sun						

J

Supply of alcohol Standard days and timings (please read guidance note 6)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish		Both	x
Mon	09:00	23:00	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 4)		
Tue	09:00	23:00			
Wed	09:00	23:00			
Thur	09:00	23:00	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 5) ON A DAY BEFORE A BANK HOLIDAY FINISH AT 23:30.		
Fri	09:00	23:30			
Sat	09:00	23:30			
Sun	09:00	22:30			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name RACHEL HO	
Address 121 Coppermill Heights, 2 Daneland Walk, London, N17 9FF	
Postcode	N17 9FF
Personal licence number (if known) LN/000012808	
Issuing licensing authority (if known) Haringey Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

NA

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	08:00	23:00	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)
Tue	08:00	23:00	
Wed	08:00	23:00	
Thur	08:00	23:00	
Fri	08:00	23:30	
Sat	08:00	23:30	
Sun	09:00	22:30	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

To promote overall the four objectives we will implement the following:

- Staff training
- Regular monitoring of out of view areas, toilets and smoking areas
- Having signage around the premises for customer information
- Work in partnership with local authorities & police
- Work with SIA licensed supervisors
- CCTV covering all external areas on a 31 day recording

b) The prevention of crime and disorder

In addition to part a) we will implement the following:

- Enforce a zero drugs policy
- Removal of objects that could be used as weapons
- Refusal of entry of known criminals and trouble makers
- Report any suspect activity to the authorities
- Secure cash handling
- Use of chip and pin and bank note checkers
- Provide information about public transport and local taxi companies
- Provide a good range of non alcoholic drinks
- Provide filtered water for free
- Have responsible alcohol & retailing promotions
- Monitored burglar alarm

c) Public safety

In addition to part a) we will implement the following:

- Clearly signed fire exits, emergency lighting and call points
- Staff trained in an Emergency Action Plan
- Staff trained in a health & safety policy
- Monitored fire alarm
- A first aid kit and accident reporting
- A fire extinguisher and fire blanket
- Follow strict health and hygiene practices
- Regular cleaning schedules
- Provide adequate lighting
- Suitable quality and maintained equipment
- Safe storage of chemicals and provide PPE
- Not overload sockets

d) The prevention of public nuisance

In addition to part a) we will implement the following:

- Limit acoustic levels of entertainment, music and TV
- Redirect speakers away from neighbours
- Polite notices for when people leave
- Change of music policy (ie wind down music towards closing time).
- Controlling the amount of people outside
- Regular checks of volume area in the street near premises
- Provide information about public transport and local taxi companies
- Provide litter and ash bins
- Regular waste collection and clean outside premises at end shift
- Prevent open drinks in glass containers leaving the premises

e) The protection of children from harm

In addition to part a) we will implement the following:

- Challenge 25 policy
- Restrict acceptable forms of ID to Passports, Drivers Licenses and proof of age
- Not have promotions encouraging binge drinking
- Keep a record of refusals and people known to be under 18
- Keep alcohol for sale out of reach of customers

Checklist:

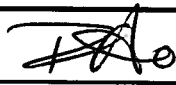
Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	16/9/14
Capacity	Applicant

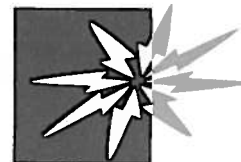
For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	NA
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13) Rachel Ho 121 Coppermill Heights 2 Daneland Walk			
Post town	London	Postcode	N17 9FF
Telephone number (if any)	07575445233		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) Rachelho77@gmail.com			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicant or their respective agent must sign the application form.
13. This is the address which we shall use to correspond with you about this application.



Haringey Council

Consent of individual to being specified as premises supervisor

Reference number:

I [full name of prospective premises supervisor]

RACHEL HO

of [home address of prospective premises supervisor]

121 COPPERMILL HEIGHTS, 2 DANELAND WALK
LONDON N17 9FF

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

[type of application]

PREMISES LICENSE

by

[name of applicant]

RACHEL HO / CRAVING COFFEE LTD

relating to a premises licence

[number of existing licence, if any]

NA

for

[name and address of premises to which the application relates]

CRAVING COFFEE
UNIT 3, GAUNSON HOUSE
3 MARKFIELD ROAD
LONDON N15 4QQ

and any premises licence to be granted or varied in respect of this application made by

[name of applicant]

RACHEL HO / CRAVING COFFEE

CONTINUED

concerning the supply of alcohol at

[name and address of premises to which application relates]

CRAVING COFFEE
UNIT 3, GAUNSON HOUSE
3 MARKFIELD ROAD
LONDON N15, 4QQ

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

[insert personal licence number, if any]

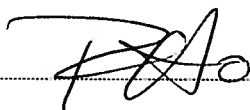
LN/000012808

Personal licence issuing authority

[insert name and address and telephone number of personal licence issuing authority, if any]

LONDON BOROUGH OF HARINGEY
ALEXADRA HOUSE
10 STATION ROAD
WOOD GREEN N22 7TR
~~020~~ 02084898232

Signed



Name (please print)

RACHEL HO

Date

16/9/14

[illegible]

Scale = 1:100

22
367 sq ft

APPENDIX 2 – METROPOLITAN POLICE REPRESENTATION



**METROPOLITAN
POLICE**

Working together for a safer London

POLICE REPRESENTATION

Name and address of premises:

Craving Coffee, Unit 3, Gaunson House, Markfield Road, Tottenham, N15 4QQ

Type of Application: Premises Licence

I wish to make representation on the following:

- Prevention of crime and disorder
- Public safety
- Prevention of public nuisance

If this application were granted in full or part, I recommend that additional conditions be attached to the licence, as set out below, to further promote the licensing objectives.

	Current Conditions	Recommendation
1		<ul style="list-style-type: none">• Regarding the installation of CCTC cameras it is my recommendation that cameras on the entrances capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification, providing a linked record of the date, time, and place of any image.• CCTV cameras provide good quality images.• Have a monitor to review images and recorded quality.

2		<ul style="list-style-type: none"> • Be regularly maintained to ensure continuous quality of image capture and retention. • Staff must be trained in operating CCTV so that downloads/copies are available within a reasonable time to Police on request. • Digital images must be kept for 31 days. The equipment must have a suitable export method, e.g. CD/DVD writer so that Police can make an evidential copy of the data they require. • An incident log shall be kept at the premises, it will be in a hardback durable format handwritten at the time of the incident or as near to as is reasonable and made available on request to the Police, which will record all crimes reported to the venue, all ejections of patrons, any complaints received, any incidents of disorder, seizures of drugs or offensive weapons, any faults in the CCTV system, any refusal of the sale of alcohol and any visit by a relevant authority or emergency service.
3		<p>Venue has applied to end sales of alcohol to clients at same time as venue closes to the public. Haringey policy is for alcohol sales to cease 30 minutes prior to venue closing to the public to allow a cooling off period for clients to consume alcohol at a reasonable pace.</p>

Officer: Mark Greaves
Licensing Officer Haringey Police

Tel: 020 3276 0150

Mark.greaves@met.police.uk

Date: 23rd September 2014

APPENDIX 3 – ENVIROMENTAL HEALTH- ENFORCEMENT RESPONSE REPRESENTATION

Anderson Chanel

From: Nicolaou George (Enforcement)
Sent: 22 September 2014 11:38
To: 'rachelho77@gmail.com'
Cc: Anderson Chanel; Licensing; Enforcement Response
Subject: WK/000297715

M3PPRef: WK/000297715
M3PPUnique: 000000004319E77AA8F6D211B04E00805FA682C2070091B275CEE796D011AFE900805FA682C200000096322C0000810D9B31C4A36243A85A2CF2809983E9004ACFE067470000

Licensing Consultation

To: Licensing Officer

From: Enforcement Response Officer (Noise)

Name of Officer preparing representation: George Nicolaou

cc: Team Leader Enforcement Response, Derek Pearce

Our Reference: WK/000297715

Date: 22nd September 2014

Premises: Craving Coffee, Unit 3, Gaunson House, Markfield Road, Tottenham, London, N15 4QQ

Type of application: New

I would like to confirm that I have considered the above proposal with regard to the prevention of public nuisance on behalf of the Enforcement Response (Noise) Team & would like to make representations to the Application

The operating schedule does not address the prevention of public nuisance from:

- airborne entertainment noise
- Structure borne noise or vibrations from entertainment
- Noise generated by patrons in external areas of the premises
- Noise generated from patrons queuing to enter
- Noise from patrons exiting the premises
- Noise generated from deliveries
- Noise generated from refuse collections
- Noise from plant and machinery
- Light nuisance

This representation recommends that the following alterations/conditions to the operating schedule:

Prevention of nuisance from noise / vibration

All doors and windows will remain closed during the licensed regulated entertainment activities or in any event after 11pm. The entrance door will be fitted with a self-closing device and staff required to ensure that it is not propped open. A member of staff shall be made responsible to ensure the door is opened for as brief a period as possible. Where necessary adequate and suitable mechanical ventilation should be provided to public areas

Entrance/exit from the premises whilst regulated entertainment licensable activities are ongoing shall be via a lobbied door to minimise noise breakout.

The regulated entertainment licensable activity shall conclude 30 minutes before the premises is due to close to prevent excessive noise breakout as the premises empties

Structure borne noise

All speakers are mounted on anti-vibration mountings to prevent vibration transmission of sound energy to adjoining properties

Sound limits

The licensee shall ensure that no music played in the licensed premises is audible at or within the site boundary of any residential property

All regulated entertainment amplified activity will utilise the in-house amplification system, the maximum output of which is controlled by the duty manager

The level of amplified regulated entertainment shall be controlled by means of a limiting device set at a level which upon request may be agreed with the licensing authority. It will be a responsibility of the Premises Licence holder to request assistance, in writing and to ensure that the limiter is working effectively.

Outside Areas

No music will be played in, or for the benefit of patrons in external areas of the premises

No form of loudspeaker or sound amplification equipment is to be sited on or near the exterior premises or in or near any foyer, doorway, window or opening to the premises

Signs shall be displayed in the external areas/on the frontage requesting patrons to recognise the residential nature of the area and conduct their behaviour accordingly. The management must reserve the right to ask patrons to move inside the premises or leave if it is felt that they could be disturbing neighbours

Deliveries and collections.

Deliveries and collections associated with the premises will be arranged between the hours 08:00-20:00 so as to minimise the disturbance caused to the neighbours

Glasses will be collected from the external area at the beginning of the day rather than at closing time when neighbours in close proximity might be unduly disturbed

Empty bottles and non-degradable refuse will remain in the premises at the end of trading hours and taken out to the refuse point at the start of the working day rather than at the end of trading when neighbours might be unduly disturbed

Plant and machinery

All plant and machinery is correctly maintained and regularly serviced to ensure that it is operating efficiently and with minimal disturbance to neighbours arising from noise

Dealing with complaints

A complaints book will be held on the premises to record details of any complaints received from neighbours. The information is to include, where disclosed, the complainant's name, location, date time and subsequent remedial action undertaken. This record must be made available at all times for inspection by council officers

Patrons entering/exiting premises.

There will be no queuing outside the premises.

Where people queue to enter the premises a licensed door supervisor shall supervise and ensure the potential patrons behave in an acceptable manner

Signs should be displayed requesting patrons to respect the neighbours and behave in a courteous manner

Door supervisors

When the premises turn out, a licensed door supervisor shall supervise patrons and ensure they leave in a prompt and courteous manner, respecting the neighbours.

A licensed door supervisor will be positioned on the exit door to ensure, as far as reasonably practical, that patrons do not leave drinks.

Prevention of Nuisance from Odour

All ventilation and extraction systems shall be correctly maintained and regularly serviced to ensure that it is operating efficiently and with minimal disturbance to neighbours arising from odour.

Prevention of nuisance from light

Illuminated external signage shall be switched off when the premises is closed

Security lights will be positioned to minimise light intrusion to nearby residential premises.

George Nicolaou

APPENDIX 4 – LONDON FIRE AND CIVIL DEFENCE AUTHORITY REPRESENTATION



Rachel Ho
121 Coppermill Heights
2 Daneland Walk
London
N17 9FF

HARINGEY COUNCIL
FRONTLINE SERVICES

26 SEP 2014

London Fire and Emergency Planning
Authority runs the London Fire Brigade

Date 24 September 2014
Our Ref FS/31/010841/MJ

Dear Madam

LICENSING ACT 2003

Premises: Unit 3, Gaunson House, Markfield Road, Tottenham, London, N15 4QQ

With reference to the application dated 16/9/2014, in respect of the above mentioned premises, I have received insufficient information on which to determine the adequacy or otherwise of the fire safety arrangements in the premises.

Please submit to this office, within the next 5 working days:

- A set of plans (including fire exits and escape routes and an internal + external layout of the premises.
- A copy of your fire risk assessment.

I enclose a copy of our guidance note for applicants for premises licences to assist you.

If the information requested is not supplied within the specified time, the Fire Authority will make a representation to the licensing committee that the Public Safety objective of the Licensing Act may not have been properly addressed.

Any queries regarding this letter should be addressed to the person named below. If you are dissatisfied in any way with the response given, please ask to speak to the Team Leader quoting our reference.

Yours faithfully,

for Assistant Commissioner (Fire Safety Regulation)

Deputy Commissioner's Directorate

FSR-AdminSupport@london-fire.gov.uk

Encl: FS_GN_71

Reply to Tracy Brown
Direct T 020 8555 1200 Ext 38255

cc.: Daliah Barrett, Licensing Team, Unit 271-272 Lee Valley Technopark, Ashley Road, Tottenham, London, N17 9LN